

Manatee Children's Services



APPLICATION FOR EMPLOYMENT

PERSONAL INFORMATION

DATE: _____

NAME: _____ SOCIAL SECURITY _____

ADDRESS: _____
(street) (city) (state) (zip)

PHONE: _____ ARE YOU 18 OR OLDER? ___yes___no

ARE YOU EITHER A U.S. CITIZEN OR ALIEN AUTHORIZED TO WORK IN THE UNITED STATES? ___yes___no

EMPLOYMENT DESIRED

POSTION: _____ DATE AVAILABLE: _____ SALARY DESIRED _____

Interested in: Full Time ___ Part Time ___. I am able work nights _____ weekends _____.

ARE YOU EMPLOYED NOW? ___yes___no

IF YES MAY WE INQUIRE OF YOUR PRESENT EMPLOYER? ___yes___no

EVER APPLIED TO THIS COMPANY BEFORE? ___yes___no

IF YES, WHEN? _____

**Copies of Drivers Lic
SS Card, Vehicle Ins
and any training must
accompany this
Application,

REFERRED BY: _____

EDUCATION

HIGH SCHOOL: _____ NO. OF YRS ATTENDED _____
(name) (location) DID YOU GRADUATE? ___yes___no

COLLEGE: _____ NO. OF YRS ATTENDED _____
(name) (location) DID YOU GRADUATE? ___yes___no

TRADE, BUSINESS, OR CORRESPONDENCE SCHOOL: _____

BACKGROUND INFORMATION

HAVE YOU EVER BEEN CONVICTED OF A FELONY OR MISDEMEANOR? ___YES___NO

If "YES" what charges? _____

Where convicted? _____ Date of Conviction: _____

HAVE YOU EVER PLED NOLO CONTENDERE OR PLED GUILTY TO A CRIME WHICH IS A FELONY ___YES___NO

If "YES" what charges? _____

Where convicted? _____ Date of Conviction: _____

HAVE YOU EVER HAD ADJUDICATION OF GUILT WITHELD TO A CRIME WHICH IS A FELONY OR MISDEMEANOR? _____
NO

If "YES" what charges? _____

Where convicted? _____ Date of Conviction: _____

Have you ever been arrested? _____, was guilt withheld? _____ is case still open? _____ (Yes or No to each)

DO YOU HAVE A VALID FLORIDA DRIVERS LICENSE ___YES___NO CLASS DL# _____

SPECIAL SKILLS: _____

ACTIVITIES (civic, athletic, etc.): _____

